

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.


<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of City Development		
<b>Contact person:</b>	Jack Young	Telephone number: 0113 378 7502	
<b>Subject<sup>2</sup>:</b>	Local Centres Programme – Boston Spa		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer (Highways and Transportation);</p> <p>Approved the detailed design of a package of measures in the centre of Boston Spa, as outlined in Appendix B (798-LCC-33-XX-DR-TM-01_01d) and give authority to implement the works;</p> <p>Noted the required expenditure of £460,000, comprising £380,000 works costs, £75,000 staff fees and £5,000 legal fees, with:</p> <p>£75,000 funded from the Regeneration Local Centres Capital Programme            £200,000 from Churchfields S106 Highways            £10,000 from Moorland, land off Grove Road, S106            £115,000 from Churchfields S106 Public Transport            £60,000 from CIL Neighbourhood Fund</p> <p>Gave approval to inject and spend £385,000 from the Capital Programme with funding from:</p> <p>£325,000 from Section 106 contributions            £200,000 from Churchfields S106 Highways            £10,000 from Moorland, land off Grove Road, S106            £115,000 from Churchfields S106 Public Transport            £60,000 from CIL Neighbourhood Fund</p> <p>Authorised the City Solicitor to advertise a notice under the provisions of Section 90c of the Highways Act 1980 and advertise draft Traffic Regulation</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Order and if no valid objections are received, to make, seal and implement the Traffic Regulation Order as advertised.</p> <p>The Chief Officer (Asset Management &amp; Regeneration);</p> <p>Noted the contents of the report, and</p> <p>Gave authority to spend £75,000 funded from the Regeneration Local Centres Capital Programme.</p>
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>In November 2017 the Executive Board agreed to introduce a Council funded programme of support and interventions to increase the vitality and viability of local and neighbourhood centres through the development of a ward-based bidding process supported by Council services and local agencies. The Local Centres Programme (LCP) was launched in December 2017 and sought bids for the first tranche of schemes.</p> <p>Highways have been working with Wetherby Ward Members and Boston Spa Parish Council for several years to capture a scheme in the centre of Boston Spa and this was identified and submitted for a highway infrastructure-based project through Round 1 of the LCP, which was subsequently approved for delivery by the LCP Programme Board.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Wetherby Ward Members and Boston Spa Parish Council have been involved in the development of this scheme since it's conception several years ago and have been party to all discussions and meetings throughout the design process. The Ward Members and the Parish Council are in full support of the proposals and improvements to the centre of Boston Spa.</p> <p>Feasibility designs and discussions have taken place to determine the most appropriate measures to introduce. The proposal we are going carrying forward is the agreed best option.</p>
<b>Affected wards:</b>	Wetherby
<b>Details of</b>	<p>Executive Member: Councillor Helen Hayden</p> <p>15.08.22</p>

<b>consultation undertaken<sup>4</sup>:</b>	Ward Councillors Wetherby Ward Members have been involved in the development of this scheme since it's conception several years ago.	
	Others Local residents and businesses were consulted via a letter drop on the 28th October and public drop-in sessions on the 11th November.	
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Jack Young, delivered in 2022/2023 financial year	
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:-	
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision	
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision makers <sup>8</sup> Martin Farrington (Director City Development) Gary Bartlett (Chief Officer Highways & Transportation)	
	Signature: Martin Farrington 	Date 19 August 2022
	Signature: Gary Bartlett	Date

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.

	<i>G. J. Bartlett.</i>	10 August 2022
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